



BOG Monitoring and Reporting Submission Schedule*

**for New Positions ≥ \$70k and
 Salary Increases ≥ \$100K with Proposed Salary Increase ≥ 5%**

BOG / P&T Cycle	UNCG Submission Deadline (2pm)	GA Submission Deadline (2pm)	Approval By (5pm)
September 1, 2017	Tuesday, August 15, 2017	Tuesday, August 29, 2017	Tuesday, September 05, 2017
September 15, 2017	Friday, September 1, 2017	Tuesday, September 12, 2017	Tuesday, September 19, 2017
October 1, 2017	Friday, September 15, 2017	Wed., September 27, 2017	Friday, October 06, 2017
October 15, 2017	Monday, October 2, 2017	Wed., October 11, 2017	Friday, October 20, 2017
November 1, 2017	Monday, October 15, 2017	Friday, October 27, 2017	Monday, November 06, 2017
November 15, 2017	Wed., November 1, 2017	Thursday, November 09, 2017	Monday, November 20, 2017
December 1, 2018	Wed., November 15, 2017	Tuesday, November 28, 2017	Tuesday, December 05, 2017
December 15, 2017	Friday, December 1, 2017	Tuesday, December 12, 2017	Tuesday, December 19, 2017
January 2, 2018	Friday, December 15, 2017	Wed., December 27, 2017	Friday, January 05, 2018
January 16, 2018	Wed., January 3, 2018	Wed., January 10, 2018	Monday, January 22, 2018
February 1, 2018	Tuesday, January 16, 2018	Monday, January 29, 2018	Monday, February 05, 2018
February 15, 2018	Thursday, February 1, 2018	Monday, February 12, 2018	Monday, February 19, 2018
March 1, 2018	Thursday, February 15, 2018	Monday, February 26, 2018	Monday, March 05, 2018
March 15, 2018	Thursday, March 1, 2018	Monday, March 12, 2018	Monday, March 19, 2018
April 2, 2018	Thursday, March 15, 2018	Wed., March 28, 2018	Friday, April 6, 2018
April 16, 2018	Monday, April 2, 2018	Wed., April 11, 2018	Friday, April 20, 2018
May 1, 2018	Monday, April 16, 2018	Thursday, April 26, 2018	Monday, May 07, 2018
May 15, 2018	Tuesday, May 1, 2018	Thursday, May 10, 2018	Monday, May 21, 2018
June 1, 2018	Tuesday, May 15, 2018	Tuesday, May 29, 2018	Tuesday, June 05, 2018
June 15, 2018	Friday, June 1, 2018	Tuesday, June 12, 2018	Tuesday, June 19, 2018

*Note, there are four dates per cycle:

1. The date that the submissions are sent for Consultation (either the 1st or the 15th, with some leeway for weekends and holidays);
2. UNCG HR's submission schedule (either the 1st or the 15th, with some leeway for weekends and holidays and approximately 1 ½ weeks for position description review / approval, classification review / analysis / approval, and department consultation);
3. The submission deadline (approximately two and a half calendar days before the cycle begins); and,
4. The BOG / P&T estimated approval date.