



# Coronavirus (COVID-19) Update

## *COVID-19 Special Administrative Leave and Mandatory Employee Provisions Continue through May 8, 2020*

The COVID-19 special faculty and staff work and leave provisions will remain in effect through May 8, 2020. In addition, eligible mandatory employees who are required to work on campus, or at a designated University worksite other than their personal residence, will continue to receive compensatory time equivalent to half the number of hours they are required to work at the University worksite. Please contact [hrops@uncg.edu](mailto:hrops@uncg.edu) with questions regarding the leave provisions and/or compensatory time for mandatory employees.

### **Families First Coronavirus Response Act (FFCRA)**

Employees may also be eligible for special leave made available under the Families First Coronavirus Response Act (FFCRA). FFCRA provides the following leave provisions:

- Up to two weeks of paid sick leave (prorated for part time employees) based on the employee's regular rate of pay up to \$511 daily and \$5,110 total for the following reasons:
  - Employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
  - Employee has been advised by a health care provider to self-quarantine related to COVID-19.
  - Employee is experiencing COVID-19 symptoms and is seeking a medical diagnosis.
- Up to two weeks of paid sick leave (prorated for part time employees) based on 2/3 of the employee's regular rate of pay up to \$200 daily and \$2,000 total for the following reasons:
  - Employee is caring for an individual subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
  - Employee is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services.
- Up to 12 weeks of paid sick leave and expanded family and medical leave, paid at 2/3 of the employee's regular rate of pay up to \$200 daily and \$12,000 total, if the employee has work available and is unable to work (either remotely or onsite) due to:
  - Caring for his or her child whose school or place of care is unavailable (or child care provider is unavailable) due to COVID-19 related reasons.

Please refer to the [UNC System Policy 300.2.15\[R\] Regulation on Leave Provisions under the Families First Coronavirus Response Act \(FFCRA\)](#).

Employees can apply for sick leave and/or expanded family and medical leave by submitting a completed [EPSL/EFMLA form](#).

Please contact [askbene@uncg.edu](mailto:askbene@uncg.edu) with questions regarding FFCRA.



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